BLET Student File Audit Checklist

School: _____ Audit Date: _____ DOB: _____

Student Name: _____ Course Orientation Date: _____

	Yes	No		Yes	No			Yes	No
Age >20:	☐	☐	Proof of Education:	☐	☐		F-1:	☐	☐
Req. for Accomm.:	☐	☐	Read. Comp. Assess.:	☐	☐	Date: _____	F-2:	☐	☐
Certificate Prerequisites Orientation Ack.	☐	☐	U.S. Citizen/Naturalized:	☐	☐		F-3:	☐	☐

Criminal History Checks

Student Residences	Documention Filed (Y/N)	Date of Query	Referred to Staff?
_____	_____	_____	☐ Yes ☐ No
_____	_____	_____	☐ Yes ☐ No
_____	_____	_____	☐ Yes ☐ No
_____	_____	_____	☐ Yes ☐ No
_____	_____	_____	☐ Yes ☐ No
_____	_____	_____	☐ Yes ☐ No

Criminal History in Compliance? ☐ Yes ☐ No

Skills Documentation

SCAT ☐ Skills **HAZMAT** ☐ ID ☐ Extinguisher **Rapid Deployment** ☐ Safety Brief ☐ Skills **In-Custody Transport** ☐ Safety Brief

DCI Arrest Report: ☐

Physical Abilities Assessments

#1 _____ ☐ Readiness Quest. ☐ Instructor Rev. ☐ Fitness Profile

#2 _____ ☐ Readiness Quest. ☐ Instructor Rev. ☐ POPAT Final Eval. Date: _____

#3 _____ ☐ Readiness Quest. ☐ Instructor Rev.

Firearms

Handgun ☐ Day ☐ Night Combat ☐ Day ☐ Night

Driver Training

☐ Serpentine ☐ Lane Change ☐ Emerg. Resp (D/N) ☐ Precision (D/N) ☐ Pursuit (D/N) ☐ Evasive Action ☐ Radius

Techniques of Traffic Law Enforcement

☐ Safety Brief ☐ Vehicle Stops (Known Risk) ☐ Day ☐ Night ☐ Vehicle Stops (Unknown Risk) ☐ Day ☐ Night

Traffic Crash

☐ DMV-349 Report ☐ Triangulation Data Sheet ☐ Coordinate Data Sheet ☐ Field Sketch

Patrol Techniques

☐ Safety Brief ☐ Common Patrol ☐ Robbery Response ☐ Building Search

Domestic Violence

☐ Safety Brief ☐ Primary ☐ Secondary ☐ 2 of 4 Scenarios Completed

Criminal Investigation

☐ B&E ☐ Sex Offense ☐ Robbery ☐ Homicide

ABC ☐Complete 3 Citations **CPR Verification** ☐

File in Compliance: ☐ Yes ☐ No Follow-up Inspection Required: ☐ Yes ☐ No Inspected By: _____