

MINUTES
North Carolina Criminal Justice
Education and Training Standards Commission

Planning and Standards Committee
November 19, 2009

The Planning and Standards Committee of the North Carolina Criminal Justice Education and Training Standards Commission met in Room 229 of the Department of Correction Office of Staff Development and Training in Apex, on November 19, 2009 at 1:00 pm.

Members Present

John Glenn, Commission Chairman
Tom Thornburg
Richard Armstrong
Greg Harrington

Members Absent

Kevin Wallace, Chairman
Johnson Britt
Stephanie Freeman
Scott Cunningham

Visitors

Colonel Randy Glover, NC State Highway Patrol
Ms. Julia Lohman, Sheriffs' Standards Division
Mr. Bryan Miller, NC Justice Academy
Mr. Wayne Lamm, Nash Community College

Staff

Ms. Teresa Marrella, Criminal Justice Standards Division
Ms. Claudelle Julien, Criminal Justice Standards Division

I. Call to Order

Commission Chairman John Glenn called the meeting to order, welcomed those present, and declared a quorum.

II. Election of Vice-Chairman

Chairman John Glenn opened the floor for nominations for vice-chairman of the Committee. Members of the committee nominated Commissioner Tom Thornburg. **Motion** was made by Commissioner Greg Harrington and **seconded** by Commissioner Richard Armstrong. **Motion carried** unanimously.

III. Approval of August 27, 2009 Rule-Making Hearing Minutes

The minutes from the August 27, 2009 meeting were approved. Motion was made by Commissioner Armstrong and **seconded** by Commissioner Harrington. **Motion carried** unanimously.

IV. Approval of August 27, 2009 Meeting Minutes

The minutes from the August 27, 2009 meeting were approved. Motion was made by Commissioner Armstrong and **seconded** by Commissioner Harrington. **Motion carried** unanimously.

V. Recruitment Video Update

Mr. Bryan Miller, Video Coordinator with the NC Justice Academy, presented a short video on law enforcement recruitment. Mr. Miller stated he had incorporated the changes suggested by committee members at the August 2009 meeting.

The committee members were pleased with the video and offered a few additional suggestions for inclusion, including: footage of physical fitness training; a crime scene; and classroom training. The idea behind the additional suggestions was to show more of a variety of law enforcement activities.

Vice-Chairman Thornburg thanked Mr. Miller for his work on the video. He also stated that at the next committee meeting members should discuss how to disseminate the video to law enforcement agencies. Mr. Miller stated that the video would be available through the Justice Academy's website once it was approved. He also said that it may be shown at job fairs and on YouTube.

Vice-Chairman Thornburg asked Mr. Miller to provide Ms. Teresa Marrella with a copy of the video for the November meeting.

VI. System Plan

Ms. Marrella stated that the current sixth edition of the Commission's System Plan will expire at the end of 2010 and that a new plan must be in place by January 2011. She explained that the System Plan outlines the Commission's goals and objectives for a period of five years.

She stated that during development of the Sixth Edition System Plan, six regional meetings were held across the state at community colleges. The meetings provided an opportunity for members of the criminal justice community to meet with commissioners and discuss criminal justice issues. Ms. Marrella said that the meetings proved to be an effective way to gather information from stakeholders.

She suggested utilizing Survey Monkey in addition to the regional meetings to reach a wider audience.

Ms. Marrella provided committee members with a proposed timeline for development of the Seventh Edition System Plan, including a list of dates and locations where the regional meetings could be held.

VI. Other Business

Vice-Chairman Thornburg introduced Colonel Randy Glover from the NC State Highway Patrol to the committee and explained that he would be sworn in as a commissioner on Friday and that he would be serving on the Planning and Standards Committee.

Vice-Chairman Thornburg inquired about ways to disseminate the white paper on law enforcement and retention. Ms. Marrella stated she would put it on the website and she also said that a copy could be included in the Division's next mail out to law enforcement agency heads.

VII. Date of Next Meeting

Vice-Chairman Thornburg stated that the Commission meeting dates for 2010 would be announced at the full Commission meeting on Friday, November 20, 2009.

IX. Motion to Adjourn

Motion to adjourn was made by Commissioner Armstrong and **seconded** by Commissioner Harrington. **Motion carried** unanimously.